

Architectural Review Board

Friendly Reminders

February 2019

The Marais Architectural Review Board (ARB) works to maintain the community's attractiveness and also to protect and enhance the property values at Marais. The Covenants and Bylaws specifically address the ARB's purpose and lays out procedures for how the Committee is to function. We would like to share a brief list of friendly reminders to all owners so that everyone is familiar with the guidelines.

Please review the following important information:

- All requests for exterior changes as well as routine exterior maintenance should be initiated on an ARB request form. These forms are on the Marais website as well as the Property Management Services' website (www.charlestonpms.com). Completed forms should be sent to Lona Vest at Property Management Services by email (Lona@charlestonpms.com) or by fax (843) 881-5616.
- The ARB meets once every month to review requests.
- No exterior painting of any kind may be initiated without approval from the ARB. Color changes will be considered on a case by case basis.
- All doors and shutters must be painted black.
- Front doors must be replaced in kind. Pinckney, Elliot and Drayton units have solid, six panel doors. Legare and Vanderhorst units have glass paneled doors.
- All shutters must be replaced in kind. Pinckney, Elliot and Drayton units have louvered shutters. Drayton units have "Z" shutters. Vanderhorst units do not have shutters.
- Storm doors are permitted. They must be full, plain, tempered (with no reflective film) glass with a black or white trim.
- Any additions or patios must be within the original footprint of the house. Paver stones below the decks at ground level may be approved upon submission. The use of untinted concrete or tabby as a paving material is allowed. Wood chips, rocks and mulch are not permitted.
- Location of air conditioning condensing units may not be changed. If an additional split unit is requested, the location of the new unit must be approved.
- Town Fire Codes prohibit the use of open flame grills. Electric grills are permitted on porches and decks. Owners may wish to store gas grills inside garages for use in driveway. Grills must be stored in garage when not in use.
- Artificial plants and flowers are not permitted.
- Yard art is not permitted. This includes sculptures, ornamental figures, plaques and other similar items.
- Storage of personal property is not permitted under decks and stairwells.
- No signage is permitted. This includes for rent and for sale signs as well as small security signs. The labels furnished by the security companies may be affixed to your window near your front door. The label should not exceed 3.5"x5".
- Owners may have satellite dishes but the location must be approved prior to installation. Screening of the dish will be required and owners will be responsible to make sure the dish remains in good repair. The dish or antenna must be removed when the property is sold or service is discontinued.

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