



THE ALBEMARLE

c/o Property Management Services, Inc.
1340- G Ben Sawyer Blvd.
Mount Pleasant, SC 29464

Gate/Entry Door Instructions

Resident Entry- Assigned FOB

FOBS can be purchased for \$75.00 per FOB; maximum number of FOBS to be issued to each unit is (4).

To be able to maintain the level of security that the gates/entry doors are intended to provide, please do not give your FOB to others. **If you do not have your FOB you will be locked out.**

Visitor Entry

When the visitor is at the GUEST ENTRY, he/she will be able to scroll through the alphabetical listing of owners' names. Next to each resident's name will be a three-digit code. The visitor should enter this three-digit code onto the keypad. By entering the code, the computer will dial the telephone number you have provided. You will be able to speak to the visitor at the gate to identify them. If you wish to allow them access to the community, you should press the number **six (6)** and then hang up. These instructions are also printed on the access panel of the gate.

Exiting the Resident's Garage

A FOB is not required to exit the community by car. There are several wire sensors in the ground that will activate to open the gate as the car approaches.

In no case should you try to push open the gates/entry doors. The gate operates on a hydraulic arm. The pressure must be released from this arm or they will not open.

Gate/Entry Door Operating Hours

The gates/entry doors will always be locked.

Emergencies at the Gate

If the gates/entry doors are not operating, please contact the following: Property Management Services, Inc., Tori Swain or Lona Vest, (843) 881-5459.