

# The Heritage @ Dunes West Townhome Association

## Request Home Improvement or Modification

Items 1 through 8 are to be completed by the homeowner:

|  |                          |
|--|--------------------------|
| 1. Owners Name:  | 2. Date of Request:      |
| 3. Address:  | 4. Telephone #:          |
| 5. Email Address:  |                          |
| 6. Description of Request:   |                          |
|  |                          |
|  |                          |
|  |                          |
| 7. Submittal must include pictures, sketch/drawing or elevation plans of modification. |                          |
| 8. Requested Start Date:   | 9. Est. Completion Date: |

**PLEASE ALLOW 30 DAYS FOR PROCESSING THIS REQUEST**

|                            |  |
|----------------------------|--|
| Date ARB received Request: |  |
|                            | APPROVED AS SUBMITTED                  |
|                            | APPROVED WITH THE FOLLOWING CONDITIONS |
|                            | ADDITIONAL INFORMATION REQUIRED        |
|                            |  |
|                            | NOT APPROVED FOR THE FOLLOWING REASONS |
|                            |  |

**Below to be completed by The ARB**

ARB Signature(s): \_\_\_\_\_

Date of ARB action: \_\_\_\_\_ Date Homeowner Notified: \_\_\_\_\_

Mail completed form to The Heritage @ Dunes West TH's, 1340-G Ben Sawyer Blvd, Mt. Pleasant, SC 29464 or email to [DAWN@charlestonpms.com](mailto:DAWN@charlestonpms.com)